

**NEXT MEETING: NOVEMBER 21, 2022
TUSCOLA COUNTY FAIR MIDWAY HALL
700 SOUTH ALMER STREET, CARO, MI 48723
IF UNABLE TO ATTEND CALL: 989.673.6191 / 1.800.462.6814**

The regular meeting of the Tuscola Behavioral Health System's Board of Directors was called to order by Chairperson Grimshaw, October 27, 2022 at 7:00 pm, at the Tuscola County Fair Midway Hall, 700 South Almer Street, Caro, MI 48723.

BOARD ATTENDANCE:	Bardwell	Present	Moore	Present
	Fritz	Present	Partridge	Present
	Griesing	Present	Ryan	Present
	Grimshaw	Present	Snider	Present
	Helmbold	Present	Szostak	Present
	McNett	Present		

STAFF ATTENDANCE:	Beals	Present	Majeske	Present
	Dudewicz	Present	Mitchell	Present

ROLL CALL taken by Snider.

MEETING OPEN TO THE PUBLIC: No public.

DATE-NUMBER	BODY	ACTION
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APPROVAL OF PUBLIC HEARING MINUTES:

October 27, 2022 - - 1	Partridge moved and Szostak supported to accept the minutes from the September 22, 2022 Public Hearing as mailed.	Carried
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APPROVAL OF MINUTES:

October 27, 2022 - - 2	Griesing moved and Fritz supported to accept the minutes from the September 22, 2022 meeting as mailed.	Carried
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FY22 CONTRACTS/AGREEMENTS REVIEWED BY DUDEWICZ:

October 27, 2022 - - 3	McNett moved and Griesing supported to approve the FY22 Contracts/Agreements as presented on the Contract List Sheet(s) dated October 27, 2022.	Carried
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AMENDED OPERATING BUDGET FOR FY22 REVIEWED BY DUDEWICZ:

October 27, 2022 - - 4	Szostak moved and Partridge supported to approve the amended Operating Budget for FY22 as presented.	Carried
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FINANCIAL STATEMENTS REVIEWED BY DUDEWICZ:

October 27, 2022 - - 5

Szostak moved and Snider supported placing the Financial Statements on file.

Carried

CORPORATE COMPLIANCE PRESENTATION BY BEALS:

Beals presented an overview to the board on Corporate Compliance. Questions were addressed during the presentation.

CHIEF EXECUTIVE OFFICER'S REPORT BY BEALS (highlighted areas of written report):

- FY23 Medicaid and FY23 General Fund – Nothing new to report.

The Federal Health Emergency has been extended until January 11, 2023. A sixty-day notice is required to be given prior to expiration.

- Staffing - Current open positions include the following: ACT Team Coordinator, ACT Advocate, Children's Home-Based Supervisor, 1 full time residential, 1 Case Manager/Supports Coordinator (DD), 5 Children's Services Workers, Quality Systems/Compliance Supervisor, Registered Nurse - residential, Youth Peer Support Specialist, 1 OBRA Coordinator/CSM, ES worker, Secretarial Support, and Payroll/Coding Coordinator. We also have a need for a Speech Therapist as either an employee or contractual.

ACT - We will be providing the update to MDHHS related to the ACT team in November (3 months). We have filled an ACT Advocate and the ACT Nurse positions. We still have an ACT Advocate position and the Team Coordinator position to fill. (Current Advocate is transferring to Case Management). Supervision of the staff continues to be provided by the Health Operations Supervisor in the absence of the program supervisor.

- MDHHS Recertification - We have completed the recertification process with MDHHS. Thanks to Laura Rickwalt for all of the work that went into this new process. We still have a few documents to submit but hopefully will receive recertification notification soon.
- Director's Forum - There was a Director's Forum held the last week of September with discussion on a variety of current topics including: Workforce shortages (with MDHHS), System redesign (597 & 598), Behavioral Health Home Expansion, CCBHC site increases, Administrative burden, MI Kids Now Initiative, Alternatives to State Hospitals, 1915i SPA waiver, etc.
- Overspray Issue at PIC Building - We are working with the adjustor related to the overspray issue from POET. We have identified 33 agency vehicles and up to 10 staff vehicles that have overspray. We do not have any information yet related to next steps.
- ARPA Funds - We have been notified that MDHHS will have ARPA funds available for each of the next three years for \$68,000 per year. These funds are to be utilized for incentives for employment, such as salaries, longevity and recruitment/signing bonuses. We can also propose new ideas and request that they consider these for approval. We did express interest in receiving the grant funds but do not have any additional information related to the next steps in the process.
- Information For Board Books - Beals reviewed and updated some information that would be included in the board manuals or be used related to board duties. One is the board member information section that is included in the board manuals. One page is an outline to be used for board member interviews and Beals also included the Chief Executive Officer Succession Plan – this plan has been in place for years; however, it has been several years since the board has reviewed and approved the plan.

- Retirement – Residential staff Bryan Toner will be retiring in November after over 29 years with TBHS.

STRATEGIC PLAN 2021/2022 FINAL REPORT BY BEALS:

Copies of the 2021/2022 Strategic Plan Final Report were provided tonight to the Board Members for review during the presentation. Beals reviewed progress and questions were addressed during the presentation.

COMMITTEE REPORTS:

Chairperson Grimshaw shared that during the Executive Committee meeting that Beals has agreed to extend her retirement date to February 28, 2023 to allow for a transition to the new CEO. Chairperson Grimshaw is requesting approval to extend the amendment to the CEO contract/retirement date to February 28, 2023.

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McNett moved and Moore supported to amend the extension to the CEO contract/retirement date to February 28, 2023.

Carried

Snider shared that CEO Search Committee will be conducting an interview on Monday, October 31, 2022. Individual looks promising as she has experience in the mental health field. If all goes well with the applicant, a special meeting will be held for the board as a whole to interview the individual.

OTHER BUSINESS:

Szostak, McNett, Partridge, and Griesing shared information they received while attending the CMHA Fall Conference that was held October 24-25, 2022, in Traverse City, MI.

Chairperson Grimshaw met with a potential primary board member; however currently she is working with an individual through a self-determination contract and per the Mental Health Code a board member cannot benefit financially from a contract with the community mental health services program. Will continue to look for a primary consumer to fill the vacant position left by Harrington's resignation.

Chairperson stated the Board of Commissioners approved to pursue the Juvenile Mental Health Court grant.

Chairperson Grimshaw stated there was discussion of having a two-tier county per diem (one for meeting and one for conferences) at the Board of Commissioners meeting that was held today.

Chairperson Grimshaw presented the CMHA Membership Dues for FY23 in the amount of \$11,028.00.

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Griesing moved and Helmbold supported authorizing payment in the amount of \$11,028.00 for the CMHA Membership Dues for FY23.

Carried

BOARD'S SELF-EVALUATION: In compliance.

NOVEMBER MEETING AGENDA ITEMS: Communication & Counsel to the Board, Recipient Rights Training, & Approval of the Quality Assessment and Performance Improvement Program (QAPIP) plan.

MEETING OPEN TO THE PUBLIC: No public.

NEXT MEETING DATE: Monday, November 21, 2022 – 7:00 pm at the Tuscola County Fair Midway Hall, 700 South Almer Street Caro, MI 48723.

ADJOURNMENT: Chairperson Grimshaw adjourned the meeting at 9:12 pm.



Cindy Mitchell
Recorder



Daniel Grimshaw
Chairperson



Karen Snider
Secretary