



**RECIPIENT RIGHTS ADVISORY COMMITTEE
MEETING MINUTES**

Wednesday, December 7, 2022
Tuscola County Fair Midway Hall

Committee Members Present: Joann H., Ken P., Lisa G., John H., Shelby C.

Committee Members Absent: Justin S.

Recipient Rights Office: Syndi N., Cindy M.

Public Present: Julie F.

Topic	Key Discussion Points	Data Reviewed/Used	Action Steps/Responsibility
Call to Order	The RRAC meeting was called to order by Ken P. at 9:33 a.m.		
Old Business	Ken P. asked if the committee would approve the meeting minutes from September 07, 2022.	Handout given.	Shelby motioned and Lisa supported to approve the minutes from September 07, 2022.
New Business	<ol style="list-style-type: none"> 1. Annual Report. 2. Public Notice for RRAC Meetings 3. Budget Report 4. Incident Report 5. Activity Report 6. Training on Recipient Rights Policies 	<p>Handout given.</p> <p>Handout given</p> <p>Handout given</p> <p>Handout given</p> <p>Handout given.</p> <p>Copies of the policies given.</p>	<p>No recommendations.</p> <p>Dates approved</p> <p>Budget in good standing</p> <p>Increases due to moves and illness.</p> <p>The average of complaints remains consistent.</p> <p>Syndi provided training on Recipient Rights Policies: Records Retention & Disposal; Treatment by Spiritual Means; Seclusion; Recipient Rights System; Right to Access Entertainment Material, Information & News;</p>

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	7. Confidentiality Forms	Form given.	Communication, Telephone, Visiting Rights Signed by attending members and will be mailed to any absent members.
Public Comments	None		
Meeting Adjournment	Public meeting adjourned at 09:57 a.m.		Ken P. adjourned meeting.
Next Meeting	March 8, 2023 at 9:30 am.		Meeting will be held at the Midway Hall.

NOTE: The committee shall consist of six (6) members and the membership shall be for a three (3) year term.

Respectfully Submitted by:

John Hunter